

KIX Concierge Service Application Form



		Date of application		(day)	(month)	(year)	
Applicant	Company Name				Department		
	Name				Telephone		
	E-mail				Mobile phone		
Service User	Name <small>*Please fill in your passport name.</small>			Class of Seat	Gender	Age	
	① (Representative)						
	②						
	③						
	④						
	⑤						
	● The total number in case more than 5 people						
● Number of children under 3 years old not included in the above service users							
Representative Information	Company Name				Position		
	Telephone				Mobile phone		
	Nationality			Do you have an APEC Business Travel Card?			
Service	① Intl. Departure From Kansai Intl. Airport			<input type="checkbox"/>	② Intl. Arrival To Kansai Intl. Airport		
	*Do you have connections at Kansai Intl. Airport?			<input type="checkbox"/>	*Do you have connections at Kansai Intl. Airport?		
Flight Information	Departure Date	(day)	(month)	Arrival Date	(day)	(month)	
	Departure Time	:		Arrival Time	:		
	Airline				Airline		
	Flight Number				Flight Number		
	Transportation to the Airport				Transportation from the Airport		
	*Other Transportation				*Other Transportation		
	Meeting time (Start Time of Use)	:		Meeting time (Start Time of Use)	:		
	Mileage card				Status		
	Number of checked luggage		Would you need a Wheelchair?			Would you need a Stroller?	
Declaration	Customs Declaration				Declaration Things		
	Quarantine Declaration				Declaration Things		
Details of transportation by car	Name of Taxi Company						
	Driver's Name			Driver's mobile phone number			
	Registration Number			Type of Car and Color			

The Name Of Welcome Sign	
	Note : If you don't require it, we just describe "KIX Concierge Service" on board.

Other Requests	
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Other important information	<ul style="list-style-type: none"> ● For International Departures: Customers may use the fast lane at the security checkpoint and the priority lane at the departure immigration. However, please note that if these lanes are crowded, you may be directed to the general lanes. ● For International Arrivals: Customers may use the priority lane at the immigration checkpoint. However, please note that if this lane is crowded, you may be directed to the general lanes. Additionally, there is no fast track for quarantine and customs. Customers are required to complete the quarantine, immigration, and customs procedures yourself. While we will escort you from the arrival gate to the quarantine, immigration, and customs checkpoints, please note that we can't escort you within the customs inspection area. Our concierge will meet you again at the arrival exit (arrival lobby). ● Concierges will assist with transporting as much luggage as possible (approximately one airport cart of luggage). *Any luggage that the concierge can't transport must be carried by the customer or a paid porter service. ● Reservations are not confirmed at the time of application. We will review your application details and provide bank transfer instructions. Reservations will be confirmed upon receipt of payment. ● At the time of money transfer, please be aware that all transfer fees will have to be covered by the customers. ● We respond to inquiries and applications from 10:00 to 17:00 on weekdays (closed on Saturdays, Sundays, and holidays). Please allow ample time for your application. *Please note that we may not be able to accommodate your request even if you apply 4 business days prior to the date of use.
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Cancellation Policy	(Changing or Canceling Reservations) As a general rule, customers are required to pay the following reservation change or cancellation fees to the Company <ul style="list-style-type: none"> • 24 hours or less before the date of use: 100% • 24-72 hours before the date of use: 50% • 30 days to 72 hours before the date of use: 0%
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■ I have read and agreed to the Other important information.	Yes · No
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■ I have read and agreed to the KIX Concierge Service Terms of Use.	Yes · No
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Operated by Kansai Airports Retail & Services